

URBAN MUNICIPAL
CA4 ON HBL W26
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URBAN/MUNICIPAL

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MINUTES OF THE OPERATIONS
MANAGEMENT COMMITTEE FOR THE
BOARD OF EDUCATION FOR THE
CITY OF HAMILTON

THE BOARD OF EDUCATION for
The City of Hamilton

DECEMBER, 1987.

CA4 ON HBL W26
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OPERATIONS MANAGEMENT COMMITTEE

URBAN MUNICIPAL

DEC 20 1987

GOVERNMENT DOCUMENTS



THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1987 12 10

GENERAL

NEW BUSINESS:

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ELEMENTARY/SECONDARY

NEW BUSINESS:

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| 1. Recommendations of the Director of Education..... | 6. |
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DEPARTMENT OF THE ARMY

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1. The Department of the Army is hereby notified that the following information has been received from the Department of the Navy:
2. The Department of the Navy has received information from the Department of the Army that the following information has been received from the Department of the Navy:
3. The Department of the Navy has received information from the Department of the Army that the following information has been received from the Department of the Navy:
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1. The Department of the Army is hereby notified that the following information has been received from the Department of the Navy:

MINUTES OF THE

OPERATIONS MANAGEMENT COMMITTEE

1987 12 10

Present: Mrs. Marion Lowe (Chairman - ProTem)
Trustees Desmarais, Detwiler, Rogers and Van Horne.

Also
Present: Trustees Allen, Baskin, Bell, Clarke, Cunningham,
Kennedy, Hicks, Mulholland, Paquin, Vine and Webb.

Not
Present: Trustees McMurrich and Deans.

Officials Present: Mr. A. J. Krever (Director of Education and Secretary)
Mr. J. Penner (Business Administrator/Treasurer)
Mr. K. A. Rielly (Associate Director of Education)
Mr. C. McKague (Superintendent of Curriculum & Special Services)
Mr. P. Beveridge (Associate Superintendent of Curriculum & Special Services)

Mr. J. Singer (Deputy Administrator - Buildings)
Mr. F. Kelly (Area Superintendent)
Mr. L. McLachlan (Area Superintendent)
Mr. D. Rothwell (Area Superintendent)
Mr. A. Stockwell (Area Superintendent)
Mr. D. Kelterborn (Administrative Officer - Administrative Services)
Mrs. S. Rogers (Administrative Secretary)

Moved by Miss Detwiler:

That Trustee Lowe be nominated Chairman - ProTem for this meeting of the Operations Management Committee.

Moved by Canon Rogers:

That nominations be closed.

CARRIED.

Miss Detwiler's motion was put to a vote and was CARRIED.

Mrs. Lowe took the chair and asked for confirmation of the minutes of the last meeting.

Moved by Miss Detwiler:

That the minutes of the last regular meeting of this committee be approved as presented to the members.

CARRIED.

MEMORANDUM FOR THE RECORD

DATE: 10/10/50

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

REMARKS

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

MEMORANDUM FOR THE RECORD - 10/10/50
SUBJECT: [Illegible]

APPENDIX

GENERAL

NEW BUSINESS:

Recommendations of the
Director of Education

Mr. Krever reviewed the recommendations.

Moved by Canon Rogers:

✓ That the recommendations of the Director of Education be approved, as presented to the members.

Referring to clause (e), Mrs. Van Horne asked if this was in regard to the Co-operative Education program and Mr. Krever replied yes.

Regarding clause (b), Mr. Kennedy asked what would the cost be for the two new portables.

Mr. Krever replied approximately \$35,000 each and the portables will be built right on site.

Mr. Kennedy recalled a few years ago the Board looked south of C. B. Stirling where it owns land. Mr. Kennedy felt a permanent site would save this Board money in the long run. The proposal of two new portables is a "patch work" job costing this Board a lot of money.

Comley School is an old site and Mr. Kennedy hoped the members will seriously consider the growth in that area of the mountain.

Mr. Krever remarked this is one area that the Accommodation Committee has been looking at and a recommendation related to building on the mountain will be coming forward when the accommodation report is presented in January.

Miss Detwiler suggested some time before the Accommodation Report is presented she would urge the Trustees to visit Comley School. It is a very depressing building and she hoped the Accommodation Report will reflect that something be done in Block 79 and relieve the accommodation situation on the mountain.

Mrs. Lowe assured the members the officials have heard their concerns and will take them into consideration.

Canon Rogers' motion was put to a vote and was CARRIED.

SECRET

CONFIDENTIAL

Department of the
Interior

Mr. [Name] [Address]

Dear Mr. [Name]:

First paragraph of the letter, discussing the subject of the letter.

Second paragraph of the letter, continuing the discussion.

Third paragraph of the letter, providing further details.

Fourth paragraph of the letter, discussing the next point.

Fifth paragraph of the letter, providing a summary or conclusion.

Sixth paragraph of the letter, discussing the next point.

Seventh paragraph of the letter, providing further details.

Eighth paragraph of the letter, discussing the next point.

Ninth paragraph of the letter, providing further details.

Tenth paragraph of the letter, concluding the letter.

Very truly,
[Signature]

Reconstitution of
Ad-Hoc Committees -
Communications Advisory ✓

Moved by Canon Rogers:

That the Communications Advisory Committee be reconstituted for 1988 with the same number of members as in 1987, to be named by the Chairman of the Board, and with the same goals and objectives as in 1987.

CARRIED.

Microcomputer Advisory

Moved by Canon Rogers:

✓ That the Microcomputer Advisory Committee be reconstituted for 1988 with the same number of members as in 1987, to be named by the Chairman of the Board, and with the same goals and objectives as in 1987.

CARRIED.

Insurance Report

Mr. Penner reviewed the Insurance Report.

Moved by Miss Detwiler:

✓ That the Insurance Report be approved and coverage be maintained as recommended.

CARRIED.

Tenders - Renovations
to Agnes Macphail

Mr. Penner reviewed the report and proposed acceptance of the successful tender.

Mrs. Van Horne asked out of the 1.4 million what is the figure that is grantable.

Mr. Penner replied the officials are hoping to get more money but \$913,000 has been granted.

Mrs. Van Horne asked if the Board could possibly get further grants for the removal of the existing fireproofing.

Mr. Penner replied this is correct and if this grant is approved by the Ministry, the Board can claim between 60 to 65% or approximately \$169,000 in addition to the grant already received.

Moved by Mr. Desmarais:

✓ (a) That the tenders of Harm Schilthuis and Sons Ltd., for Agnes Macphail School Alterations and Renovations be approved, as follows:

- (i) Removal of existing fireproofing and application
\$ 169,373.00
 - (ii) Alterations and renovations - \$1,028,873.00
- \$1,198,246.00

(b) That the alterations and renovations of Agnes Macphail project costs be approved as follows:

H. Schilthuis & Sons. Ltd. tenders	\$1,198,246.00
Architectural & Engineering fees	90,000.00
Contingencies and Permits	50,000.00
Cost of moving and temporary help	50,000.00
Equipment and furniture	70,000.00
	<u>\$1,458,246.00</u>

Mr. Kennedy asked if Mr. Penner could see any further grants provided by the Ministry so that the local taxpayers do not have to pay almost half a million dollars.

Mr. Penner replied the Board received \$913,000 in grants. It may receive another \$100,000 if the last application is approved which will still leave approximately \$400,000 for the taxpayers.

Mr. Desmarais' motion was put to a vote and was CARRIED.

Report of the
Communications Advisory
Committee

Mrs. Clarke reviewed the report.

Moved by Mrs. Van Horne:

That the following recommendation from the Report of the Communications Advisory Committee be approved:

- ✓
- (a) That the Board of Education for the City of Hamilton co-operate with Cable 14 Television and approve the proposal for developing and producing educational television programs to be shown on Cable 14 Community Television, commencing January, 1988.

CARRIED.

Report of the Committee
re: Smoking in the Work
Place

Moved by Miss Detwiler:

✓ That the following recommendation from the Report of the Committee re: Smoking in the Work Place be approved:

(a) That officials prepare an Operating Procedure for the No Smoking Policy to be forwarded to the system which incorporates the following principles:

- (i) Statement of Board Policy
- (ii) Rationale for the policy
- (iii) The responsibility of the staff in the workplace to set up an appropriate designated smoking area
- (iv) Offer of Board employee assistance for smoking cessation programs
- (v) Posting of no smoking signs on Board property
- (vi) Development of awareness programs for students and help for those who wish to stop smoking
- (vii) Procedures to follow if there is a need for renovations of a room in order to provide a smoking area within a building.

The procedures outlined are to be positive and in nature with encouragement and support for staff and students who wish to quit smoking.

Mr. Hicks stated the committee felt this was the best way to handle this mandate and if there are any concerns or questions, Mr. Hicks would be glad to answer them.

As a trustee that has been leading the fight on this issue, Mr. Hicks firmly believed this Board should have a total ban in the schools. There are loop holes within the report just presented and Mr. Hicks had concerns that clause (iii) treats students differently than the staff. The Board cannot separate designated areas for staff and students.

Mr. Hicks could not comprehend how there can be designated areas within the schools for the staff but not for the students. He had some real concerns that the Board is not dealing with this issue properly.

Clause (vii) will open the door as far as costing is concerned and he believed venting to the outside has to be done and is the only solution at some schools.

Although this report will address the smoking issue with a "broad brush", there are cost wise ramifications in the future for this Board. If the Hamilton Board of Education does not deal with this issue, the Province of Ontario and the Ministry of Education will deal with it for the Board.

(a) That the Board of Directors of the Corporation is authorized to issue the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.

- (b) That the Board of Directors is authorized to issue the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.
- (c) That the Board of Directors is authorized to issue the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.
- (d) That the Board of Directors is authorized to issue the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.
- (e) That the Board of Directors is authorized to issue the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.
- (f) That the Board of Directors is authorized to issue the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.
- (g) That the Board of Directors is authorized to issue the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.
- (h) That the Board of Directors is authorized to issue the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.
- (i) That the Board of Directors is authorized to issue the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.
- (j) That the Board of Directors is authorized to issue the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.

The Board of Directors is authorized to issue the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.

Mr. Board stated the Corporation had this year the sum of \$1,000,000, and to mortgage the property of the Corporation to secure the same.

As a Director, I have been asked to sign the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.

Mr. Board could not sign the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.

Mr. Board will sign the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.

Although this report will address the same as above with a "Board Report" that the Board of Directors is authorized to issue the bonds of the Corporation in the amount of \$1,000,000, and to mortgage the property of the Corporation to secure the same.

The report just presented is skirting the issue and is too much of a compromise and Mr. Hicks concluded he hoped in the future the Hamilton Board would be completely smoke free.

Mrs. Vine was pleased with what this Board decided to do because it shows this Board can deal with this issue with consideration and courtesy. Regarding clause (vi), however, Mrs. Vine assumed there are awareness programs for students and asked for clarification.

Mr. Rielly replied there are awareness programs in place for students at the present time but the committee had decided if something is going to be done in conjunction with the staff, then it is appropriate to develop further awareness programs for students.

Mrs. Vine suggested the removal of the words "students and help" from clause (vi) of the report.

Miss Detwiler urged Mr. Hicks not to give up and agreed the Board will be made to move the way Mr. Hicks wants.

Miss Detwiler's motion was then put to a vote and was CARRIED.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Recommendations of the
Director of Education

Moved by Canon Rogers:

✓ That the recommendations of the Director of Education be approved as presented to the members.

Regarding clause (b) of the recommendations, Mr. Krever stated many will recall that COMSOC donated banks of computers to different organizations across Ontario. One was donated to Strathcona, one to Robert Land and one to Parkdale. After a period of time, the ownership would revert to the school boards. The computer co-ordinator was appointed through grants because the Board needed someone in place with the expertise to handle these computers.

The computers are used during the day and evening. The grant money has now run out and the Board was led to believe there would be no further grants available. However, it has been learned that the Board will be able to get the grant money, therefore, it is being recommended that this Board provide \$3,000 bridge money until the grant is received. The Board may lose the computer coordinators if the bridge money is not provided.

The second part of the report is devoted to a description of the work done in the laboratory during the last year. It is divided into two main parts: the first part deals with the work done in the laboratory during the last year, and the second part deals with the work done in the laboratory during the last year.

The first part of the report is devoted to a description of the work done in the laboratory during the last year. It is divided into two main parts: the first part deals with the work done in the laboratory during the last year, and the second part deals with the work done in the laboratory during the last year.

The second part of the report is devoted to a description of the work done in the laboratory during the last year. It is divided into two main parts: the first part deals with the work done in the laboratory during the last year, and the second part deals with the work done in the laboratory during the last year.

The third part of the report is devoted to a description of the work done in the laboratory during the last year. It is divided into two main parts: the first part deals with the work done in the laboratory during the last year, and the second part deals with the work done in the laboratory during the last year.

The fourth part of the report is devoted to a description of the work done in the laboratory during the last year. It is divided into two main parts: the first part deals with the work done in the laboratory during the last year, and the second part deals with the work done in the laboratory during the last year.

The fifth part of the report is devoted to a description of the work done in the laboratory during the last year. It is divided into two main parts: the first part deals with the work done in the laboratory during the last year, and the second part deals with the work done in the laboratory during the last year.

CONCLUSIONS

REFERENCES

1. Journal of the American Chemical Society, 1950, 72, 1, 1-10.

2. Journal of the American Chemical Society, 1950, 72, 1, 11-20.

3. Journal of the American Chemical Society, 1950, 72, 1, 21-30.

4. Journal of the American Chemical Society, 1950, 72, 1, 31-40.

5. Journal of the American Chemical Society, 1950, 72, 1, 41-50.

Mrs. Vine requested clause (a) (i) of the recommendations of the Director of Education be voted on separately.

The committee agreed to deal with clause (a) (i) of the recommendations of the Director of Education separately and the motion was put to a vote and was CARRIED.

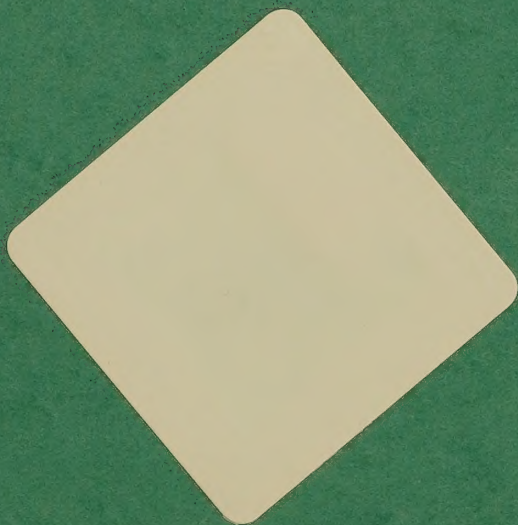
Canon Rogers' motion on the remainder of the recommendations of the Director of Education was put to a vote and was CARRIED.

The meeting then adjourned,

READ AND CONFIRMED,

.....
Chairman.

*jep



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